



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: [clerk@scotton-pc.gov.uk](mailto:clerk@scotton-pc.gov.uk) telephone 07871341649

### **MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL HELD ON MONDAY 3<sup>rd</sup> November 2025 (Scotton Village Hall)**

**Present** Cllr Whitehead, Cllr Fulton, Cllr Kitching, Cllr Greensmith, Cllr Paley, Cllr Bennett,  
Clerk and no members of the public

**110. To Receive apologies for absence - Cllr Dale**

**110.1 To receive and consider for approval, reasons given by councillors for their absence**

**111. To receive Councillors declarations of interest - none recieved**

**112. Approval of minutes of Scotton Parish Councils Monthly meeting held on 6<sup>th</sup> October 2025 – Proposed Cllr Greensmith and Seconded Cllr Bennett that they were a true record.**

**113. To consider questions from the public - Discussion took place regarding the closure of Hunton Road and the impact for the Residents of Oak Tree Estate.**

**114. To consider updates from County Councillor - none received last communication Feb 2025**

**115. To note or discuss police reports - RESOLVED to report back to the Police, that the parish liked the new format. To ask about speeding and what speed checks had been carried out recently.**

**3x Crimes reported/Crime and Violence 1<sup>st</sup> Oct to 30<sup>th</sup> Oct 2025 – last year =7**

**2x Personal and 1x Assault Louis Club**

**2x Anti-social behaviour reports, last year =3**

**1 x Personal and 1x nuisance, Kids on roofs**

**8 x Person/Safety/Warning reports, Last year =4**


**1x Abandoned calls – 2x pocket dial. 4 x concern reports – 2x Military personal. 1x Drunk male side of road taken home. 1x concern for OAP female, passed to ambulance.**

**1x Sexual offence. Military personnel. 1x Suspicious Reports – Sus Veh left for a few days later burned out. 1x Criminal damage – 1x Damage in Louis Bar**

**1x Reports of other incidents, Last year = 8**

**1x Road related offences. 1x No inc. 1x Highway disruption. 1x tree in road. 1x RTC. 1x Veh was hit by possible drink driver. NIP sent.**

**116. To discuss and consider 137 grants policy/terms of ref and application form – RESOLVED to adopt grants, policy/terms of ref and application form.**

  
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**117. Parish Clerk's update and Correspondence**

**117.1 – Update on Branch meeting** – Discussions took place regarding the Richmond Branch meeting as Arriva Buses are on the Agenda. It was **RESOLVED** to advertise this and if anyone comments regarding the bus services, the clerk to send the information to the meeting.

**117.2 – Update on Parish Liaison Surgery meeting** - Discussions took place regarding updating the communities and resilience major incidents and it was **RESOLVED** to ask NYC to come and chat to the Parish in the new year. **RESOLVED** for the Clerk to look into community rights Assets of the community.

**117.3 – To discuss and consider files for archiving of minutes** – Discussions took place regarding purchasing some proper files for archiving and it was **RESOLVED** to ask NYC archives about this.

**118. To discuss and consider Financial matters**

**118.1 - To discuss and consider bank recs October to November 2025 bank statements** - Proposed Cllr Fulton who had checked all the bank recs and seconded Cllr Whitehead that they were accurate.

**118.2 - To discuss and consider BACS for approval** - Proposed Cllr Fulton and seconded Cllr Greensmith.

**118.3 – To discuss and consider request from CRACCL for 137 grant** – To be moved to next month and send the new application form out.

**118.4 - To discuss and consider quote for fixing of Village Hall doors** – Proposed by Cllr Fulton and seconded Cllr Bennett to accept the £180 quote.

**118.5 – To discuss and consider quote for internal doors** - Proposed by Cllr Bennett and seconded by Cllr Greensmith to accept the quote of £168

**118.6 – To discuss and consider budget spent to date** – Discussions took place and it was noted that we have reserves which can be earmarked for the projects in the Parish.

**118.7 – To discuss and consider setting up a new savings account** – **RESOLVED** to continue to investigate other bank accounts.

**118.8 – To discuss and consider cost of the Christmas Lunch** – Proposed by Cllr Paley and seconded Cllr Fulton to accept the quote of £10 per person from the 137 money for the Christmas lunch.

**118.9 – To discuss and consider the precept** – **RESOLVED** to keep the precept at £56K

**119. To discuss and consider defibs** – Clerk has emailed regarding putting a defib on a lamppost but has not had a response.

**120. To discuss and consider planning applications ZD25/005671/AA**

**PROPOSAL:** Advertisement consent for four sponsorship signs placed on the traffic island using two posts and plate, modular, passive powder coated sign system, one sign located facing each road


**LOCATION:** A6136 Catterick Rd/Leyburn Rd/Scotton Rd Roundabout North Yorkshire DL9 3JB

**APPLICANT:** Mr Steve Green

SPC object to this application due to highway concerns. Poor visibility when the signs are in place. Apposed to camp center due to distraction.

**121. To discuss co-option of new Councillors and advertise for applicants** – none recieved

**122. Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**

  
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**123. Next Meeting to take place Monday 1st December 2025 in Scotton Village Hall at 7pm**

**Meeting finished at 8.20**

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

**Bank Recs 26<sup>th</sup> September to 25<sup>th</sup> October 2025 118.1**

Code	Date	Bank	Supplier	Total
Precept	29/09/2025	Scotton Parish Council Current Account	NYC Precept	28,000.00
Wages - Care Taker	30/09/2025	Scotton Parish Council Current Account	Staff - Wages - Care Taker	0.00
Room Hire	03/10/2025	Scotton Parish Council Current Account	Bowls	48.00
Refund	03/10/2025	Scotton Parish Council Current Account	EON NEXT	2.14
Room Hire	16/10/2025	Scotton Parish Council Current Account	TWYMAN - Sewing	48.00
Room Hire	18/10/2025	Scotton Parish Council Current Account	Eva Taylor - Pilates	96.00
Room Hire	21/10/2025	Scotton Parish Council Current Account	Ad hoc Room Hire	25.00
Room Hire	24/10/2025	Scotton Parish Council Current Account	Ad hoc Room Hire	20.00
Bank Interest	25/10/2025	Scotton Parish Council Savings account	HSBC Bank	83.23
Bank Interest	25/10/2025	Scotton Parish Council Play Account	HSBC Bank	28.05
Water VH	29/09/2025	Scotton Parish Council Current Account	Scottish Water	-18.68
Insurance	29/09/2025	Scotton Parish Council Current Account	Insurance Clear councils	-1,308.68
Wages - Parish Clerk	30/09/2025	Scotton Parish Council Current Account	Staff - Wages - Parish Clerk	-937.62
Wages - Care Taker	30/09/2025	Scotton Parish Council Current Account	Staff - Wages - Care Taker	-181.03
Scribe Software Purch	01/10/2025	Scotton Parish Council Current Account	Starboard Systems Ltd	-42.00
Odd Jobs / Outdoor Sp	06/10/2025	Scotton Parish Council Current Account	Grant Hardstaff	-523.60
Telephone	08/10/2025	Scotton Parish Council Current Account	Tesco	-7.95
HMRC	10/10/2025	Scotton Parish Council Current Account	HMRC	-145.17
Donation	10/10/2025	Scotton Parish Council Current Account	CRACCL	-500.00
Donation	10/10/2025	Scotton Parish Council Current Account	CAB	-500.00
Grass Cut	10/10/2025	Scotton Parish Council Current Account	R Bowland	-840.00
Purchases VH	10/10/2025	Scotton Parish Council Current Account	B&M	-8.53
Bank Charges	16/10/2025	Scotton Parish Council Current Account	HSBC Bank	-1.00
Purchases	16/10/2025	Scotton Parish Council Current Account	Whitworth	-78.00
Electric VH	17/10/2025	Scotton Parish Council Current Account	Octopus	-106.58

**BACS for approval 118.2**

**Bank Reconciliation 25<sup>th</sup> October 2025**

**BACS for approval Nov 2025**


HMRC	99.82
Screwfix paint petty cash	6.19
Screwfix switch petty cash	3.99
Remembrance wreath 137 petty cash	25
Newsletter paper Clerk purchase	22
Wages approved and paid	1014.09
Purchases Village Hall	8
Oct grass cut	420
Grit bins invoice to come	525
Fire Check invoice to come	85

**Bank Statement 26th to 25th Oct 2025**

Current Account	6250.07
Savings Account	70039.07
Play Account	25078.99
Petty Cash	196.14
	<b>101564.27</b>

**Bank on 3rd Nov 2025**

Current Account	4912.81
Savings Account	70039.07
Play Account	25078.99
Petty Cash	160.96
	<b>100191.83</b>

  
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