



Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE  
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## MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL

HELD ON MONDAY 1<sup>st</sup> December 2025 in Scotton Village Hall at 7pm

Present, Cllr Paley, Cllr Whitehead, Cllr Fulton, Cllr Kitching, Cllr Dale, Clerk and two members of the public in attendance

124. To Receive apologies for absence – Cllr Greensmith and Cllr Bennett

124.1 To receive and consider for approval, reasons given by councillors for their absence - approved

125. To receive Councillors declarations of interest - Cllr Dale 131.3

126. Approval of minutes of Scotton Parish Councils Monthly meeting held on 3<sup>rd</sup> November 2025 - Proposed Cllr Fulton and Seconded Cllr Kitching that they were a true record. Cllr Dale Abstained as not at the last meeting.

126.1 Approval of minutes of the Village Hall and open spaces meeting held on Monday the 3<sup>rd</sup> of November – Proposed Cllr Whitehead and seconded Cllr Paley that they were a true record Cllr Kitching, Cllr Fulton and Cllr Dale abstained at not at the meeting.

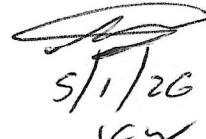
127. To consider questions from the public

127.1 – correspondence received regarding parking on Mallard Road, police have been informed and will put a letter out. Clerk updated the Cllrs that the letters had not been distributed yet.

Carers bread wants to know if we can put a poster up in the noticeboards RESOLVED to put on facebook.

Letter received from a member of the public asking is we do awards scheme. RESOLVED to send information on the Lord lieutenant and voluntary sector as Scotton Parish council do not have an awards scheme.

Dog bin being removed from Scotton Gardens sign - clerk updated the Cllrs that she now has a contact in the waste department and has asked about the dog bin being removed and also the dog bin on Hawthorne Drive. It was RESOLVED for dog bins to be added to the next agenda.



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**Have been asked about the lack of post from royal mail and if we could send a letter from the Parish** – Discussions took place and it was RESOLVED to put on facebook that people need to complain to royal mail

128. **To consider updates from County Councillor** – Still no contact with Cllr Jones since Feb 2025

129. **To note or discuss police reports** - no letter drop yet. Have been out a few times this month regarding speeding and will be out in Dec leading up to Christmas

**2x Crimes Reported Crimes and violence this year, last year = 5**

1x Assault at a Nursing Home. 1x Violence Lois Bar

**1x Anti-social behaviour reports this year, last year = 1**

1 x nuisance. Kids damaging street furniture

**12 x person/safety/warning reports this year, last year = 5**

2 x abandoned calls – 1x pocket dial. 1x wrong emergency service

3 x concern reports – 1x check for other agency. 1 x confused elderly female. 1 x concern for elderly female at their home address.

3 x sexual offence. 1 x military personnel. 1 x sexual offence. 1 x stalking and harassment.

3 x suspicious reports – 1 x drug taking outside Louis Bar. 1 x issue regarding mobile phone outside Louis Bar. 1 x damaged key in lock at an address in Scotton

1 x criminal damage – 1 z damage at a care home.

**1 report of other incidents this year, last year = 6**

3 x road related offences. 1 x manner of driving. 2 x drink drivers.

130. **Parish Clerk's update and Correspondence**

**130.1 Richmondshire area meeting** – Arriva were disappointed that NYC had never asked to meet them and that Darlington are more proactive with issues. Most the blame was on the road works, Tesco, Richmond and Scotch corner. Bus drivers are only allowed to drive for so long so if they are running out of time when they get to Colburn they have to return back. Arriva had been purchased and all the assets were sold but the company which owns it now are now putting money back into it.

**Verbal update** - Thank you letter from CAB for the £500 – this was noted

Commercial waste has been contacted again regarding Scotton Gardens play park bin which is overflowing with dog poo. Dog poo has been left on the top of the bin and next to it on the ground. We have been assured that this was getting emptied last week and that they will look around the area regarding signage.

Area one contacted regarding Hunton Road and the photos sent.

Christmas lunch so far we have 36 people attending.

Clerk has sourced a shredder that was getting disposed of so do not need to purchase one it's the ideal size. But it needs to be noted that the Parish do not own one

131. **To discuss and consider Financial matters**

**131.1 - To discuss and consider bank recs November to December 2025 bank statements** - Proposed Cllr Fulton that they were accurate and seconded Cllr Dale

**131.2 - To discuss and consider BACS for approval** – Proposed Cllr Fulton and seconded Cllr Dale, fire check was approved in principal as no invoice yet.

**131.3 – To discuss and consider request from CRACCL for 137 grant** – Discussions took place and it was RESOLVED not support CRACCL this year, but for them to contact us next year.

  
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**131.4 – To discuss and consider higher interest account** – clerk advised the Cllrs that interest rates change daily. Discussions took place and it was RESOLVED to set up an account with the Coop fixed term savings 6 months no access min £10k . For the clerk to set up the bank and Cllr Fulton and Cllr Greensmith to be on the mandate. To deposit the money which is in the play account and close that account down.

132. **To discuss and consider defibs** – Discussions took place and it was RESOLVED for clerk to chat to Colburn regarding the new defibs and to liaise with Hipswell to see where new defibs are going. Cllr Dale to contact the military.

133. **To discuss co-option of new Councillors and advertise for applicants** – none received

134. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**

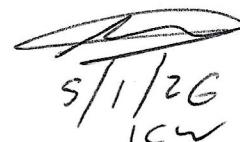
135. **Next Meeting to take place Monday 5<sup>th</sup> January 2026 in Scotton Village Hall at 7pm**

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

**Bank recs 26<sup>th</sup> Oct to 25<sup>th</sup> Nov 2025**

**Meeting finished 7.55**

Code	Date	Bank	Description	Supplier	Total
Room Hire	08/11/2025	Scotton Parish Receipt - Hall Hire		Ad hoc Room Hire	20.00
Room Hire	13/11/2025	Scotton Parish Receipt - Hall Hire		Bowls	60.00
Room Hire	13/11/2025	Scotton Parish Receipt - Hall Hire		TWYMAN - Sewing	48.00
Room Hire	15/11/2025	Scotton Parish Receipt - Hall Hire		Eva Taylor - Pilates	148.00
Bank Interest	25/11/2025	Scotton Parish Receipt - Interest Received		HSBC Bank	29.82
Bank Interest	25/11/2025	Scotton Parish Receipt - Interest Received		HSBC Bank	83.28
Water VH	29/10/2025	Scotton Parish Payment - Water - Scottish Water	Scottish Water		-18.68
Tree Cut	29/10/2025	Scotton Parish Payment - Contractor	Em Tree and garden services		-200.00
Purchases VH	29/10/2025	Scotton Parish Payment - Village Hall Purchases	GGN INTL LTD		-15.49
ICO Yearly GDF	31/10/2025	Scotton Parish Payment - Information Commission ICO	ICO		-47.00
Wages - Parish	31/10/2025	Scotton Parish Payment - Wages	L Hodgson		-833.26
Wages - Care	31/10/2025	Scotton Parish Payment - Wages	A England		-180.83
Scribe Software	03/11/2025	Scotton Parish Payment - Scribe Software	Starboard Systems Ltd		-42.00
Telephone	10/11/2025	Scotton Parish Payment - Mobile Phone	Tesco		-7.95
Grass Cut	12/11/2025	Scotton Parish Payment - Grass Cuts	R Bowland		-420.00
Purchases VH	12/11/2025	Scotton Parish Payment - Village Hall Purchases	B&Q		-8.00
admin supplies	12/11/2025	Scotton Parish Payment - admin	L Hodgson		-22.00
HMRC	12/11/2025	Scotton Parish Payment - HMRC PAYE/NIC	HMRC		-99.82
Independent Ins	12/11/2025	Scotton Parish Payment - Contractor	IPI - Independent Playground Ir		-450.00
Bank Charges	15/11/2025	Scotton Parish Payment - Bank Charges	HSBC Bank		-0.50
Purchases VH	12/11/2025	Petty Cash Payment - Village Hall Purchases	SCREWFIX		-3.99
Purchases VH	12/11/2025	Petty Cash Payment - Village Hall Purchases	SCREWFIX		-6.19
Memorial Wreat	12/11/2025	Petty Cash Payment - wreath	Royal British Legion		-25.00
	-1,824.83	-166.78			
of		1			
Bank accounts	25-Oct-25	25/11/2025 total			
petty cash			160.96		
Current account			4180.54		
savings			70122.35		
play account			25108.81		
			<b>99572.66</b>		

  
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