



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE
Email: clerk@scotton-pc.gov.uk telephone 07871341649

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL held in Scotton Village Hall on Monday the 3rd of March 2025

Present - Cllr Paley, Cllr Whitehead, Cllr Dale, Cllr Fulton, Cllr Kitchen, Clerk, two members of the public and PC Katie Whitehead

185. To Receive apologies for absence Cllr Greensmith

185.1 To receive and consider for approval, reasons given by councillors for their absence – Reasons for absence approved

186. To receive Councillors declarations of interest - Cllr Paley 194.1 allotments, Cllr Dale 192.1

187. To consider updates from County Councillor – Cllr Jones had been in contact and has no locality money left

188. Approval of minutes of Scotton Parish Councils meeting held 3rd February 2025 – Proposed by Cllr Whitehead and Seconded by Cllr Fulton that they were accurate.

189. To receive and consider questions from the public

189.1 – complaints received regarding cars parked outside the Village Hall –
RESOLVED for the caretaker to ensure that people who hire the hall to use the car park and only park on the road to unload, or use the fire exit door.
Member of the public who attended the meeting volunteered to do the defib training. He also asked who maintained the parks.

190. To note or discuss police reports - received 02-03-2025. Report 03/02/2025 – 02/02/2025. Crime =8. Criminal damage 1 x Hambleton Road. Theft x 1 Leyburn Road. Violences x 5. Other Crime related incidents x 1. Drugs x 0. Reported crimes for last year = 9 ASB = 2 last year 3 were reported. Calls made for this month = 43 last year = 60 - PC Whitehead attended the meeting and the Police report was discussed. Still waiting for the Speed department to contact the clerk.

191. Parish Clerk's update and Correspondence

191.1 - VAS sign - Will be turned around this Month and data needs to go to the Police.
191.2 - Play park inspections – play area inspections will be on a monthly inspection effective from the 1st April until the 31st March. The increase in fees will be 4%. We will get a quarterly detailed inspection report. It has been agreed to get a monthly report if anything has changed during inspections. NYC now have a dedicated team which will be doing these services.

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191.3 – Discuss and consider playing pitch and built sports facility strategy survey been sent out – RESOLVED to fill this in after the meeting

191.4 - Planning permission granted for roof on Officers Mess – Cllrs updated

191.4 - Application for funding for mini bus – discussions took place and it was RESOLVED to approve in principal subject to the accounts and to be added to the agenda for next month under finance.

191.5 – Online form for travellers activity – Cllr Fulton to fill in the survey

192. To discuss and consider upcoming events in Scotton Village Hall

192.1 – To discuss and consider monthly dinner in the Village Hall – caretaker has contacted people who are keen to attend. RESOLVED to send a small flyer with dates of dinners. Must be at least 10 residents to attend and paid for in advance. Cllr Dale to confirm the dates.

192.2 – To discuss and consider dates for Summer fete/garden competition – discussions took place and it was RESOLVED to bench on the 19th of July between 10 and 11am. Judging will take place after 11am. Tea, coffee, cakes and a tombola will take place till 12.30 when certificates and prizes will be given out. Garden competition will be large garden, small garden, best in bloom and best veg garden. We will also have the allotment competition. Other categories to be the same as last year.

192.3 – To discuss and consider newsletters – ongoing

192.4 – To discuss and consider Christmas dinner for 2025 – RESOLVED to ask Cllr Jones for a donation of £500 for the Christmas dinner.

193. To discuss and consider Financial matters

193.1 - To discuss and consider bank recs January and February 2025 bank statements

- Subject to the interest for the play account to be amended from £85.05 to £84.05 all correct. Proposed to Cllr Whitehead and seconded by Cllr Paley

193.2 - To discuss and consider BACS for approval – clerk updated the Cllrs on the late BACS for approval. WJPS website, emails for £982.80 – Proposed Cllr Paley and Seconded Cllr Whitehead

193.3 – To discuss and consider internal auditor – Clerk had had a quote for £130 for an internal auditor for £130. They will need to have permission to access scribe. RESOLVED to approve the £130.

194. To discuss and consider outdoor Spaces

194.1 - To discuss and consider allotment updates – two Allotments need to be re issued -

194.2 – To discuss and consider Meanee Play park and the costs with changing use to a sanctuary garden – letter gone to planning and various other people, still no response.

194.3 – To discuss and consider any updates on the access to Scotton field – clerk now has the contact for this.

194.4 – To discuss and consider grass cutting – discussions took place and it was RESOLVED for the clerk to ask the grass cutter contractor which areas would be best for no mow till the end of May

195. To discuss and consider updates regarding the mandate - first letter signatures were not accepted. Now onto the internet banking. Cllr Greensmith should be able to remove old signatures

196. To discuss and consider adopting NALKS Data Protection Policy – RESOLVED to adopt NALKS Data Protection Policy

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197. To discuss and consider VE day 80th celebrations –RESOLVED for Cllr Fulton to liaise with Scotton Social Club to see if they are doing anything and if we can provide cake and tea. Clerk to contact Colburn, Brough St Giles, Tunstall and Hipswell to see if they are doing anything and to ask them to register online.

198. To discuss and consider Village Hall Charity status - Discussions took place and it was RESOLVED to contact the Parish Liaison officer to find a contact.

199. To discuss co-option of new Councillors and advertise for applicants - member of the public was very interested in applying to be a Cllr. Clerk to send co-option form out.

200. To discuss and consider items for the next agenda

201. Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website – 4pm on Friday wild flower seeding and fruit tree planting looking at volunteers.

202. Next Meeting to take place Monday 7th April 2025 at 7pm in Scotton Village Hall – meeting finished at 8.38

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

BACS for approval	March 2025	comments	
HMRC	£28.10		
Yorkshire tree specialist	£1460.00	Removal of Ash trees	
Streetscape Hawthorne	£45126.00	Invoice includes £1205.00	£37605.00 - vat
Civic event 137	£20.00	Mayors dinner	

Late BACS for approval WJPS. Website domain, support, emails 982.80

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Bank Recs 26th Jan to 25th Feb 2025

Voucher Code	Date	Description	Supplier	Total
82 Allotment Income	26/01/2025	Receipt - Allotment tenancy	Allotments	35.00
83 Allotment Income	27/01/2025	Receipt - Allotment tenancy	Allotments	35.00
84 Allotment Income	27/01/2025	Receipt - Allotment tenancy	Allotments	35.00
85 Allotment Income	29/01/2025	Receipt - Allotment tenancy	Allotments	35.00
86 Allotment Income	29/01/2025	Receipt - Allotment tenancy	Allotments	35.00
141 Water	29/01/2025	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
142 Hedge Cut	29/01/2025	Payment - Outdoor Maintenance	R Bowland	-782.40
143 HMRC	29/01/2025	Payment - HMRC PAYE/NIC	HMRC	-4.40
144 Electric VH	30/01/2025	Payment - EON NEXT - ELECTRICITY	EON NEXT	-179.50
147 Gas VH	31/01/2025	Payment - EON NEXT - GAS	EON NEXT	-77.98
145 Wages - Care Taker	31/01/2025	Payment - Wages	Staff - Wages - Care Taker	-178.24
146 Wages - Parish Clerk	31/01/2025	Payment - Wages	Staff - Wages - Parish Clerk	-812.39
148 Scribe Software Purchase	03/02/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
87 Room Hire	06/02/2025	Receipt - Hall Hire	Bowls	36.00
88 Room Hire	10/02/2025	Receipt - P TWYMAN - Sewing	TWYMAN - Sewing	48.00
149 Telephone	10/02/2025	Payment - Mobile Phone	Tesco	-7.50
89 Room Hire	11/02/2025	Receipt - Pilates Hall Rental	Eva Taylor - Pilates	96.00
150 Gas VH	11/02/2025	Payment - Octopus - Gas	Octopus	-64.04
151 Bank Charges	15/02/2025	Payment - Bank Charges	HSBC Bank	-10.00
90 Room Hire	16/02/2025	Receipt - Hall Hire	Ad hoc Room Hire	20.00
91 Bank Interest	25/02/2025	Receipt - Interest Received	HSBC Bank	85.05
92 Bank Interest	25/02/2025	Receipt - Interest Received	HSBC Bank	79.49
Total	-1,483.63	-153.96		
1 of		1		
Current account		1332.97		
Savings account		52909.4		
Play account		55943.07		
Total		110185.44		

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